

Volunteer drivers -

We need 2 volunteer drivers. **Please follow the steps below if you are able to help.** *We need this process started as soon as possible if you are able to volunteer.* Please sign up on the sign up genius (this will be live on August 13) for the dates you are able to drive.

A. Please contact Stacey Welter, 438-2070, smwelte@ilstu.edu, **as soon as possible** to start the background check. It takes up to 2 weeks at times to receive the results so please get this done now.

B. You **MUST** follow the instructions Ms. Welter provides you. As there have been issues with missing/incomplete paperwork which delays the background check.

C. Once the background check is approved, Ms. Freimann will contact you and you will need to obtain your DMV Record

1510 W. Market St., Bloomington, 61701

309-827-3531

Closed on Mondays, Open 8:00-5:00 Tuesday-Friday, Open Saturday 7:30-12:00

You will be reimbursed if you provide an official receipt of payment for the DMV record. (The record itself is NOT a receipt.)

D. You must watch three videos with Ms. Freimann at U-High and take a test, this will take about an hour. All videos need to be watched during the WEEK from 8am to 3pm.

E. If you are driving a mini school bus (which would be rare) you will need to watch three videos, take a test and do hands on training, this will take about two hours. All training needs to be done during the WEEK from 8am to 3pm.

F. If you are driving a **minivan** (most likely), you are good to go as long as your DMV record is approved.

G. Everyone who drives an ISU vehicle **MUST SHOW** their Driver's License when picking up the keys.

H. Coaches are **NOT ALLOWED** to pick up keys for parents. If keys need to be picked up, please contact Ms. Freimann, 438-7373.