

TO: University High School Parents & Students

FROM: Office of Parking and Transportation

RE: 2023 -2024 Parking Permit Information (**Please read carefully, arrangements have changed.**)

DATE: July 10, 2023

University High School students driving to school and parking in campus lots must purchase a U-High student parking permit. All students purchasing a permit must be registered as a University High School student before they can obtain a permit. The cost of the current U-High permit is \$104.00. **Permits are sold online through the parking and transportation website.** Permit sales will begin on the day of school registration. Visit www.parking.illinoisstate.edu and click on the "purchase permits" button. **You must log in using your central login or you will not be able to purchase your permit online.** Laboratory School permits must be purchased at our office. Student permits are enforced with license plate recognition (LPR). You will no longer receive a physical permit. Your parking permission will be virtual. It is imperative to review the license plate entry guidelines on the parking web site to ensure your license plate is entered correctly in our system. You have the ability to add or edit current license plates through the website. Students are limited to only one vehicle per permit. If you have a special circumstance, please contact our office.

Specific parking lots are designated for juniors and seniors. Senior permits are valid in lots U83, G83 and G73. Junior permits are valid in lots U91 and G81. After 3:00pm juniors may park in lot U83, with overflow parking in lot G83. Students are advised to pay careful attention to posted signage in all lots and ensure they park in the correct area. You may reference the campus parking lot map on the web site to assist you in identifying the correct parking areas. Students must park in their designated area in order to avoid being ticketed and/or towed. During special events held on campus, permit holders may be displaced to lots north of Gregory Street. Informational signs will be posted during these events. **Reminder- there is no parking allowed in the U-High "Pit" area, on the drives, or in the bus lane at any time. Vehicles in violation will be ticketed and/or towed.**

Parents or guardians may purchase a Laboratory School parking permit. **These permits must be purchased in our office.** Laboratory School permits are not enforced with LPR. A physical permit must be displayed when parked. The cost is \$29.00 for the first permit and \$25.00 for the second permit. Laboratory School parking permits are limited to two per family. Laboratory School permits are valid in the designated spaces in lot L54 (located west of Metcalf/Fairchild) and in the designated parking spaces in lot F83 (south side of University High School) between the hours of 7:00am and 4:00pm for up to 90 minutes. After 4:00pm, Laboratory permits are valid in the surface faculty/staff and commuter lots. From 5:00 p.m. to 4:00 a.m., permit valid in reserved spaces or red reserved zones. Permit not valid from 4:00 a.m. to 6:00 a.m. Laboratory School permits are not for use by students at any time.

U-High students who hold a current parking permit and are taking the morning Orchestras class at McCormick Hall must obtain an additional permit to park near McCormick Hall. Permits will be valid on the first level of the South University Street garage visitor pay lot. Permits will be valid from 6:00am to 8:00am only. There is no cost for the additional Orchestras permit. Any vehicles left in the pay lot area after 8:00 am must pay the hourly rate of \$1.00/hour.

For students who do not have a U-High junior or senior permit, the cost to park for Orchestras will be \$30.00 per semester. Students may also choose to pay the hourly fee at the South University Street parking garage instead of purchasing a permit. Reminder: meters/metered areas are enforced 24 hours a day, 7 days a week. The spaces at the South University Street garage must be paid *before* leaving the vehicle parked. Please view the tutorial on the home page of the Parking web site for payment instructions. Parking in reserved spaces or reserved zones may result in a ticket and/or tow.

By accepting your parking permit, you agree to adhere to all parking rules and regulations. If you have questions regarding parking, please feel free to call our office at (309) 438-8391 and ask to speak with a customer service representative or visit our web site at Parking.IllinoisState.edu.

Don't forget we offer the Campus Motorist Assistance Program for any vehicle parked on campus that needs assistance such as a jump start, unlocking your vehicle if your keys are locked in, providing a container for transporting gasoline if you run out, as well as assisting with air if you have a flat tire. This service is free of charge as long as you are on Illinois State University property.

To stay informed of events on campus that may affect your parking options, please follow us on Twitter @RedbirdParking and join our listserv by sending an email request to Parking@IllinoisState.edu.